



Melissa Martin
graphic designer
619.565.7190

2113 Hideaway Court
Annapolis, MD 21401
mellie.martin@gmail.com
www.melliemartin.com

skills

Adobe Photoshop.....Adobe InDesign
Adobe Illustrator.....WordPress/Wix
Microsoft Office.....Adobe Acrobat

education

Bachelor of Fine Arts Degree.....09.2007
The Art Institute of Washington.....Arlington, VA
Graphic Design

work experience

Graphic Designer.....05.2023 - Present
Uniformed Services University.....Bethesda, MD

C2 Alaska LLC (DoD) contract with University Media Services

Artist Support Services for the Office of External Affairs

- Create & update accurate digital & printed materials
- Posters, social media graphics, presentations, signage
- Large format print production/laminating/mounting/etc.
- Develop strategic designs that reflect brand guidelines

Graphic Designer.....03.2020 - 05.2023
Habitat America.....Annapolis, MD

Lead Graphic Designer for Marketing Department Team

- Web design, digital marketing, print collateral, signage
- Email-based campaigns produced in Mailchimp & iContact
- Creative writing, editing, engaging content development
- Digital & print production of Newsletters & Annual Report
- Maintain brand identity standards & follow best practices

Associate Graphic Designer.....10.2008 - 04.2011
Space Telescope Science Institute.....Baltimore, MD

NASA contract print & web design: Office of Public Outreach

- In-house artist for symposiums, conferences & events
- Supervised and project managed a graphic design team
- Large format printing, exhibit displays, print collateral
- Created signage, information graphics, presentation aides
- Publications adhering to NASA branding style guidelines
- Designed web graphics and WordPress digital Newsletter

Production & Design Assistant.....10.2007 - 10.2008
Institute for Justice.....Arlington, VA

Worked with Art Director and Coordinator to determine design best suited for specifications and requirements.

Design projects include but are not limited to:

publication design, advertising media, web graphics and updates, product design and development, illustrations and typesetting. Print media such as invitations, posters and newsletter ads.